

Grant Applications for Malmesbury on 04/03/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1116	Community Area Grant	Crudwell Village Hall Car Park Improvement Project	Crudwell Village Hall	£5000.00
1129	Community Area Grant	Dauntsey Lock Community Meeting Room - Disabled toilet installation	Wilts & Berks Canal Trust	£2900.00
1095	Community Area Grant	Cowbridge to Malmesbury pedestrian cyclepath	St Paul Malmesbury Without Parish Council and partners	£5000.00
1106	Community Area Grant	Malmesbury tennis club court expansion project	Malmesbury tennis club	£12000.00
1132	Community Area Grant	Oaksey Church Clock	Oaksey Parish Council	£500.00
1140	Community Area Grant	Saving the Malmesbury Moravian Church for the community	Friends of Athelstan Museum	£4000.00

ID	Grant Type	Project Title	Applicant	Amount Required
1116	Community Area Grant	Crudwell Village Hall Car Park Improvement Project	Crudwell Village Hall	£5000.00

Submitted: 08/01/2015 21:17:42

ID: 1116

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Crudwell Village Hall Car Park Improvement Project

6. Project summary:

Currently there is an area of car park servicing the village hall and playing fields/play area. Only the top half of this area (near the hall) is tarmac and we would like to re-surface the other end (which was once gravelled in some places but is now bare with loose stones, pot holes and some grass) to make this end more usable. We would also like to create proper parking spaces by marking out bays onto the tarmac to help people park effectively - creating more parking space and a safer car park for groups using it. There have been calls to improve the car park by groups in the village for a while but the need has become recently increased with the popularity of the village preschool and growth of the village youth groups as well as regular bookings from an arts group (MDFS) who have over 70-90 members attending meetings. Currently some people have to park on the lane which has caused complaints from residents and they have asked for better car parking and offered to donate some money towards this project. On a Wednesday early evening the area is very chaotic with Rainbows, Brownies and then Flower club back to back (people randomly parking, reversing in all directions and queues of cars in and out). The car park gets very busy with cars queuing/trying to park during pre-school and other weekly groups as well as during private parties and village events such as the annual bike ride. The badly surfaced end means that when people are forced to park there they understandably park to avoid the pot holes/water/mud and this creates chaos during busy times and limits the number of cars that can fit in. The un-tarmaced end is particularly unusable in the winter and when it is dark early as there is no lighting that end and this combined with the bad surface makes it hazardous for those with young children and more elderly users of the hall. Our objective is to create a well surfaced, orderly car park with clearly marked spaces and increased number of bays to help with these issues.

7. Which Area Board are you applying to?

Malmesbury

Electoral Division

Minety

8. What is the Post Code of where the project is taking place?

SN16 9HB

9. Please tell us which theme(s) your project supports:

Children & Young People

Festivals, pageants, fetes and fayres

Safer communities

Sport, play and recreation

Transport and roads

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

12/2013

Total Income:

£17962.00

Total Expenditure:

£19835.00

Surplus/Deficit for the year:

£1874.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£13696.00

Why can't you fund this project from your reserves:

We have £9,000 in reserve from the bike ride fundraiser which we have committed to this project but the costs exceed this unfortunately. We have some money allocated to a major improvement project however we have decided to put this towards this project (and then we will look at further fundraising through the year to get this back)

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£19498.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Prepare ground	8077.00	Bike ride fundraising money	yes	9000.00
Supply & lay of binder 70mm and surface of 30mm	11421.00	MDFS contribution	yes	1000.00
Line marking	198.00	Crudwell village hall fundraising	yes	4696.00
Total	£19696			£14696

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Malmesbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

WHO WILL BENEFIT 1) All the groups who regularly use the village hall which includes pre-school (currently 3 days a week), Rainbows, Brownies, Scouts, Bowls club, Flower Club and Crudwell Ladies, Badminton, tai chi and the Crudwell football club. There is a regular quarterly booking from an arts group (MDFS) where the car park is rammed and unless everyone parks very carefully some members have been forced to park along the lane 2) Local people who book the hall for events, parties, fundraisers etc 3) Organisers and participants of the annual Crudwell bike ride fundraiser 4) Local people who drive to use the playground and playing field (including visiting football teams for competitive matches) 5) Parents and children in the village who bring bikes and scooters into the car park HOW THEY WILL BENEFIT - It will increase the number of parking spaces so users of the hall will be able to park more easily. - It will allow people to park without stepping out onto often mud/loose stones or into a deep pothole of water. This is particularly a problem for pre-school groups where parents are getting small children out from the car and for older people using the hall (Flower club for example when they are carrying lots of equipment into the hall often in the dark) where a flat surface would be much easier to navigate especially in the winter. - It will limit the number of people who park their car on the lane (during popular events and MDFS meetings) which has caused complaints from residents near the hall - A smooth improved surface across the whole car park will benefit those on bikes going in and out during the 24hr bike ride (this un-tarmac'd area is currently unused during the bike ride but could offer extra flexibility for organisers) - It will look more professional and hopefully help maximise bookings for the hall to keep us buoyant -Parents with small children can leave their car right next to the playground - It will make the whole car park will be suitable and a safe surface for riding bikes and scooters - Marked bays will make parking more orderly and therefore safer to park. Currently during busy times there are cars parked all over the place and there have been several incidents of cars reversing into each other etc

14. How will you monitor this?

Feedback from local groups Feedback area during Crudwell Bike Ride 2015

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The car park will need future maintenance so we will include this in our budget plans. The costs for this project include a machine which will allow us to paint our own lines in the car park - so we will just need to buy paint in the future - avoiding more costly external supplier bills.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1129	Community Area Grant	Dauntsey Lock Community Meeting Room - Disabled toilet installation	Wilts & Berks Canal Trust	£2900.00
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Submitted: 13/01/2015 13:28:49

ID: 1129

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Dauntsey Lock Community Meeting Room - Disabled toilet installation

6. Project summary:

The Peterborough Arms pub has been purchased by the Wilts & Berks Canal Trust, a registered charity. It is a Grade 2 listed building. As a first stage of the refurbishment of the pub we want to create a community meeting room. There are currently no facilities here for the disabled and we need to create unisex disabled toilet to comply with DDA requirements. Planning permission applied for and consent expected imminently. This toilet will then form part of the refurbished pub. Some of the work will be carried out by trust volunteers, some of whom are qualified trades persons. Costings prepared by qualified QS with experience of listed buildings

7. Which Area Board are you applying to?

Malmesbury

Electoral Division

Malmesbury

8. What is the Post Code of where the project is taking place?

SN15 4HD

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Heritage, history and architecture

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£321801.00

Total Expenditure:

£243459.00

Surplus/Deficit for the year:

£243459.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£78342.00

Why can't you fund this project from your reserves:

The free reserves cannot be used for individual projects as they are kept as reserves for the running of the Trust as a whole. There are a number of projects all along the 65 miles of the canal and fund-raising is done for each one individually. The surplus was quite high for last year because there was money in the accounts for the purchase of the Peterborough Arms and this transaction went through after the end of the accounting year

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£7800.00		
Total required from Area Board		£2900.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Strip out current cubicles & ceiling	250.00	Skilled & non skilled volunteer hours	yes	2490.00
Remove existing floor	100.00	Funds raised at Open Day and donations	yes	1410.00
Seal interior walls & then plaster	950.00	Dauntsey Parish Council		1000.00
Insulate roof space and fit 15mm plasterboard	850.00			
Supply & fit solid hardwood fire doors	1150.00			
Form disabled toilet with appropriate sanitaryware & fittings and new separating walland new plumbin	2100.00			
provide extract ventilation	260.00			

Supply & fit commercial floor and wall tiles	1550.00	
paint skirtings, doors & ceiling	290.00	
Electrical installations (lights/dryer,radiator)	300.00	
Total	£7800	£4900

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Malmesbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Dauntsey Lock community have been without a meeting place since the Peterborough closed two years ago. Both this community and the wider community at Dauntsey will benefit from a community meeting room large enough for 50 plus bodies in a warm well lit environment. Quiz nights, film shows, group meetings have all been expressed as uses of such a community space. There is plenty of parking for those coming from outside the very local community of Dauntsey Lock. The Trust will also use this room for some meetings. There is a great deal of support locally for the re-opening of the pub by the Trust and this is an essential step towards that goal.

14. How will you monitor this?

By the number of groups /individuals booked to use the facility. We also have a Steering Committee to plan the restoration with several members from the local parish and we will get feedback from them.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Locally money is raised from events such as sponsored walks, quizzes, selling merchandise. Funding is also sought from Charitable Trusts, National Lottery, legacies, donations etc. For the community room we may ask local users for a small donation to cover heat and light.

16. Is there anything else you think we should know about the project?

This project is a small independent project to create a community meeting room and in order to do this we have to be DDA compliant. Over the next year or two the pub itself will be refurbished and re-opened as a community pub, with letting rooms, run by the Wilts & Berks Canal Trust. The canal track will be purchased and this will complement the pub and attract more business. The re-opening of the pub and the canal centre with boat trips and possible bike hire will bring economic benefits to the community in the way of jobs and local tourism which will all benefit local suppliers. It is all part of the larger restoration of the whole Wilts & Berks Canal(65 miles) opening up long distance walking and cycling paths and a green

corridor for wildlife, providing health and social benefits and access for all.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1095	Community Area Grant	Cowbridge to Malmesbury pedestrian cyclepath	St Paul Malmesbury Without Parish Council and partners	£5000.00
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Submitted: 31/12/2014 13:35:00

ID: 1095

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This is a major project in partnership with Sustrans, Malmesbury Town Council, local residents and other stakeholders; the application is by the parish but on behalf of the wider task group. The parish precept is small, and the parish has already allocated 25% of the precept amount as a contribution to the project. Funding the total amount required to complete the works would leave us unable to undertake our other parish responsibilities.

5. Project title?

Cowbridge to Malmesbury pedestrian cyclepath

6. Project summary:

The overall project is the construction of a new walking and cycling link between the Cowbridge residential development and Malmesbury town. The link will use the disused railway line and Cowbridge Weir bridge. The application is for capital funding for the construction and associated costs of the first phase, a safe walking route. Unexpected delays and expenses in negotiations with landowners have increased costs, and, even accepting the lowest received tender, the existing budget is now insufficient to meet these costs. Works need to be completed in advance of the nesting season.

7. Which Area Board are you applying to?

Malmesbury

Electoral Division

Malmesbury

8. What is the Post Code of where the project is taking place?

SN16 9RS

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Economy, enterprise and jobs
Health, lifestyle and wellbeing
Recycling and green initiatives
Sport, play and recreation
Transport and roads

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

03/2014

Total Income:

£18392.00

Total Expenditure:

£19082.00

Surplus/Deficit for the year:

£-690.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£23357.00

Why can't you fund this project from your reserves:

Although the question above asks about 'free reserves', all of our reserves; other than the proportion we need to retain statutorily; are earmarked for other important projects, including for road safety and children's play. This project is managed jointly across a number of organisations and is not the sole responsibility of the parish council. This parish council, is making a significant contributions to the capital and maintenance costs of the Cowbridge path, for which part of our reserves are identified. It is strongly anticipated that Malmesbury Town Council will also make a contribution of up to £2500. A report goes to their Policy and Environment Committee on the 10 February.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£40000.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Construction	29266.00	S106	yes	25000.00
Land	234.00	Area Board (2013/14)	yes	5000.00
Legal	4320.00	St Paul Malmesbury Without	yes	2500.00
Consultation	425.00	Malmesbury Town		2500.00
Surveys	810.00			
Planning fees	537.00			

Design and management 4408.00

Total **£40000**

£35000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Malmesbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The route will create safe walking and cycling access between Cowbridge and Malmesbury for residents, workers and tourists. Currently the only route to Cowbridge from Malmesbury is a narrow footpath along the B4042 or indirect footpaths. There is no safe cycle access. The route will be used by residents of Cowbridge for journeys to work, shops and other amenities. In particular it will offer an alternative route to school in Malmesbury. For Cowbridge and Malmesbury residents it will provide an a new recreational route for pedestrians and cyclists. The route will be constructed to be accessible to mobility scooter users.

14. How will you monitor this?

Surveys of numbers using the path. Periodic face to face surveys with route users. It is also anticipated that a residents group will be formed at Cowbridge and benefits of the route could also be reviewed by this group.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

On-going maintenance will be funded by St Paul Malmesbury Parish Council and with assistance from volunteers. We will make allowance for this in our annual budgeting.

16. Is there anything else you think we should know about the project?

Funding for the second stage of the project (cycle route) will be addressed at the appropriate time; the two phases are independent of each other.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1106	Community Area Grant	Malmesbury tennis club court expansion project	Malmesbury tennis club	£12000.00
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Submitted: 06/01/2015 10:17:04

ID: 1106

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Malmesbury tennis club court expansion project

6. Project summary:

The tennis club intends to build two additional floodlit hard courts and a floodlit mini tennis court with practice wall. This will almost double the facilities available at present at the club, thereby creating a sporting facility that is suitable for the increasing town population. These

additional facilities will allow the club to continue to offer tennis to all age groups within the town regardless of whether or not they are members of the club.

7. Which Area Board are you applying to?

Malmesbury

Electoral Division

Malmesbury

8. What is the Post Code of where the project is taking place?

SN16 9GU

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2014

Total Income:

£28883.20

Total Expenditure:

£39059.37

Surplus/Deficit for the year:

£-10176.17

Free reserves currently held:

(money not committed to other projects/operating costs)

£26080.37

Why can't you fund this project from your reserves:

The club has raised Â£100,000.00 towards this project and is also putting in Â£20,000.00 from its reserves. We are requesting Â£12,000 from the area board and have a further Â£11,553 to raise. We need help to finance the project as we would leave ourselves precariously short of capital should we attempt to finance the entire project. The project costs for building work, fencing, floodlighting and court equipment are based upon quotations from the contractors. We are hopeful that we will not need to spend all the contingency. Please note the deficit in the 2014 accounts of Â£10,176.17 was because the club resurfaced two

existing courts during the year which cost £32,256.60, partly funded by a grant from the landfill communities fund of £15,000. The 2013 accounts had a surplus of £4,547.50 and the 2012 accounts had a surplus of £14,937.18.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£145053.00		
Total required from Area Board		£12000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Building Works	84292.00	Inspired Facilities Grant	yes	50000.00
Fencing	14265.00	Lawn Tennis Association Loan	yes	50000.00
Utilities	7962.00	Club Reserves	yes	20000.00
Floodlighting	26988.00	Malmesbury Carnival Committee	yes	1500.00
Court Equipment	1946.00	To Raise		11553.00
Fees	2400.00			
Contingency	7200.00			
Total	£145053			£133053

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Malmesbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This project will benefit young people, children and their families and other target groups. Our goal is to use tennis to help promote a healthy and active lifestyle within our friendly, inclusive club. We intend to achieve this by offering first class tennis facilities, in an inspiring setting. We have already put a number of initiatives in place to promote tennis to young people but we are often frustrated and limited by our lack of court space. Our partnership with Malmesbury Primary School has allowed tennis to be embedded in their PE curriculum. We take a year group every term, and in many cases introduce them to tennis for the first time. With additional facilities we will be able to reduce the number of children per

court and improve the quality of this tuition. Having been introduced to tennis and our club during their PE lessons, children often take advantage of the drop in sessions we run on a Saturday morning. When their children get involved, adults in the family begin to play as well. However because there are no spare courts on a Saturday morning, the club cannot offer adult coaching to the parents while their children play. The additional courts will allow us to run concurrent coaching session seeing parents and their children playing tennis at the same time at the same venue. The health and social benefits of this type of sporting activity are obvious. We have a strong link with Malmesbury Secondary School, who with our support has become a LTA satellite club. Having been introduced to tennis through school, we encourage juniors to join our club and to this end junior membership rate is £30 per annum. With additional courts and a practice wall, we can provide coaching and a club where young people can come to play and practise with friends. It is not only children and their parents and carers that will benefit from this project. The club runs sessions for local businesses, Dyson for example, and other groups such as The Young Farmers, Cubs, Brownies, Scouts, Guides, full time carers and retired people. These sessions allow us to introduce a diverse group of people to each other and to tennis. More courts will allow us to extend this type of programme. By allowing these groups to come and use the club's courts, we hope that they will engage with the sport through the club and become part of the Malmesbury sporting community.

14. How will you monitor this?

The club will have timetabled meetings with the Primary School to review the quality of provision of tennis in PE lessons. It will be a standing item on the agenda of committee meetings to analyse current membership with particular attention to junior membership, to ensure that numbers remain high. The club coach will be tasked with keeping the club calendar and liaising with different groups in our community to organise open days and other events. We will also be monitoring monthly throughput (number of visits by people to play tennis).

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The club has put together an extensive business plan which we will happily provide for the Council to look at. We are confident that our plan has sufficient contingency to ensure project completion.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds

£50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1132	Community Area Grant	Oaksey Church Clock	Oaksey Parish Council	£500.00
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Submitted: 13/01/2015 15:38:04

ID: 1132

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

The Parish Council probably took responsibility fo the insurance maintenance of the clock as a village amenity, but there are no records available.

5. Project title?

Oaksey Church Clock

6. Project summary:

To replace the manual winding mechanism for the clock in the tower at All Saints Church, Oaksey. The clock was bequeathed to the village in 1882, being installed on the church tower as the most visible point in the village. Winding the clock involves climbing a twenty foot ladder, entering a trapdoor into a loft, using a crank-handle to wind the clock, chime mechanisms, requiring strenuous physical effort every other day to avoid the chime weights from hitting the floor and stopping the clock. An auto-winder installation will remove the need for hand winding and decommission the heavy weights.

7. Which Area Board are you applying to?

Malmesbury

Electoral Division

Minety

8. What is the Post Code of where the project is taking place?

SN16 9TJ

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£15599.82

Total Expenditure:

£12301.78

Surplus/Deficit for the year:

£3298.04

Free reserves currently held:

(money not committed to other projects/operating costs)

£2909.85

Why can't you fund this project from your reserves:

The project can be part funded by the free reserves however the Parish Council is heavily

involved with land improvement on the Playing Field, part funded by Sport England.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£4722.00		
Total required from Area Board		£500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Self winding mechanism & installation	4722.00	Our reserves	yes	2722.00
		Parochial Church Council	yes	1500.00
Total	£4722			£4222

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Church is central to the village being next to the school and to the playing field and the village hall so will benefit all the villagers.

14. How will you monitor this?

This project will be monitored by the Parish Council and a second quote has been sought

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The maintenance and insurance of the clock remains the liability of the Parish Council

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes

for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1140	Community Area Grant	Saving the Malmesbury Moravian Church for the community	Friends of Athelstan Museum	£4000.00
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Submitted: 15/01/2015 11:25:04

ID: 1140

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Saving the Malmesbury Moravian Church for the community

6. Project summary:

Area Board funding is requested for phase 1 (development phase) of a project that will see the purchase, restoration and refit of 18th century listed former Moravian Church (now derelict) by the Athelstan Museum to return the structure to community use as a meeting, programming and exhibition space for the Museum and for community groups as well as for the storage of the Museum's collection of artefacts. The overall project Phase 1 (development phase costing Â£32.3K) plus Phase 2 (delivery phase costing Â£344.5K) is 376.8K. Funding is requested to assist with Phase 1 (development) of this project, the budget for which is given below.

7. Which Area Board are you applying to?

Malmesbury

Electoral Division

Malmesbury

8. What is the Post Code of where the project is taking place?

SN16 9AX

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

Heritage, history and architecture

Inclusion, diversity and community spirit

Recycling and green initiatives

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£21165.00

Total Expenditure:

£10584.00

Surplus/Deficit for the year:

£10581.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£15000.00

Why can't you fund this project from your reserves:

Since the Museum is accredited by Arts Council England (making it eligible for various funding programmes) and is thus required to retain one year's operating expense in

reserve and since the Museum is committed to contributing approximately Â£5,000 from its own funds to this project, we need your support for the first phase (development)

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£400000.00		
Total required from Area Board		£4000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Architect\''s fees	4345.00	Our reserves	yes	1500.00
Building surveyor	864.00	Malmesbury Area Board		4000.00
Mechanical engineer (water, electrics, heat pump)	3360.00	HLF Grant		24800.00
Other costs incl contingency	5073.00	Member/private donations		2000.00
Drainage & Pest surveys	1200.00			
Lighting	1400.00			
Museum Services/consultants	5200.00			
Market/Audience Surveys & Business Plan	7200.00			
Fund Raising	1800.00			
Planning Fees & Bldg Regulation	1858.00			
Total	£32300			£32300

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Malmesbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Friends of Athelstan Museum (owners/operators of the Museum) has 260 members from all aspects of the community who support and work in or for the Museum. They will benefit as

the space in the Church will yield desperately needed storage space for the growing collection of Malmesbury's heritage. The addition of the large central ground floor in the Church will mean that the Museum can mount larger exhibitions on the community's heritage plus bring in travelling exhibitions from other institutions around the country for the enjoyment and edification of the local residents. A third benefit comes from the additional community use space that will be forthcoming from the central area (ground floor) of the Church. That space can be rented for a very nominal fee (comparable to the Town Hall) for local community group meetings or exhibitions. All of these functions would be supported by the kitchenette and the fully accessible toilet facilities that are part of the refitting of the building. The building will also be fully accessible to the physically challenged again as part of the refitting. Finally, the exterior of the building will be 'smartened up' to address the long standing concerns of many townspeople. The various functions that go on in the building will contribute to the health and well-being of several sectors of the citizenry as it will require additional volunteers to maintain the various functions of the building plus the programming available through the Museum and others will provide outlets for Malmesbury's seniors, school children and others to participate and learn.

14. How will you monitor this?

A dedicated team will manage the activities and the working of the Church as part of the Museum's overall operation. The Curator and the Learning Officer will be responsible for many of the Museum focused activities but there will also be a dedicated Functions Coordinator to work with community organisations and individuals in the use of the building throughout the year. Their collective reporting to the monthly meeting of the Museum's council will ensure quick attention to any and all issues that might arise.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Museum is in the throes of completing a fully fledged business plan as part of the Stage 2 HLF funding process. Already this has identified the various income streams that can be realised from the operation of the building and also identified that the building will within 3-5 years be making a positive contribution to the Museum's income stream. Initially, the costs of start-up and operating the building will be underwritten by the Museum's income stream and will not impact detrimentally on that stream.

16. Is there anything else you think we should know about the project?

We are asking for Â£4,000 that would be applied to the costs of Stage 1 in this project (total cost of that stage is Â£32,300). The overall cost of the Stage 1 and 2 is projected to be Â£378,310. The bulk of this funding will come from the HLF as in Stage 1. However, the Museum is committed to raising Â£50,000 as its contribution to the overall project. This cash amount would be over and above the 59,350 value of the volunteer time put into the project by members of the Museum's volunteer team.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section

above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.